

## **BOUNCY WOUNCY - JOB DESCRIPTION**

<b>Post Title:</b>	Team Leader
<b>Location:</b>	Desborough. You will be required to travel to sites within the Corby, Kettering, Market Harborough and surrounding areas.
<b>Rate of Pay:</b>	£10.00 per hour
<b>Hours:</b>	Zero Hours per week. Your actual hours of work will reflect the business requirements at any one time.  You will be required to be available to work between the hours of 7.00 a.m. - 10.00 p.m. on a Saturday or a Sunday.
<b>Responsible to:</b>	Director
<b>Liaison with:</b>	Clients, Office Manager and other Casual Assistants.

### **Context**

Bouncy Wouncy are a professional party hire company, supplying Bouncy Castles, Slides, Sumo Suits and Giant Games in the Corby, Kettering and Market Harborough areas.

### **Purpose of the Job Role**

You will be responsible for the setting up and taking down of the equipment. It will be your responsibility to arrange the staffing to man each event and to collect and deliver the inflatable's to events and customers homes, driving in a professional and safe manner at all times.

### **Main Duties**

- To load and unload the van with the necessary equipment and inflatable's.
- To drive to the event/customers home in a timely manner, with time to set up in time for the start time.
- To check for damage and report and faults to the Director.
- To ensure that you adopt the manual handling techniques from your training, to ensure that safe practices are followed.
- To be aware of details of the risk assessments relevant to your job role.
- Carry out daily and weekly checks on the van, to include tyres, air, oil, water and to take responsibility for its cleanliness and tidiness.
- Any other reasonable duties that are commensurate with this job role

### **Other**

To be prepared to undertake a DBS (previously CRB) check.

## **PERSON SPECIFICATION**

### **Qualifications:**

- Basic writing skills.
- Basic numerical ability.

### **Knowledge:**

- None required - training will be given.

### **Experience:**

- Experience of working in a child centred business would be an advantage.
- Previous experience of a physically demanding job role would be an advantage.
- Experience of implementing and managing situations, events, projects or tasks.
- Supervising/Managing members of staff.

### **Skills:**

- To ensure that you are physically fit enough to carry out the manual tasks required as part of the job role.
- Ability to work on own initiative including the ability to prioritise effectively and meet time deadlines.
- Excellent communication skills with all types of people
- The ability to be resourceful and have problem solving skills.

### **Other:**

- Able to frequently travel to sites across Corby, Kettering and Market Harborough.
  - Commitment to Health & Safety in the workplace and to maintain a knowledge of developments in Health & Safety.
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